

Beacon by ThirdPartyTrust

A CENTRALIZED SECURITY PROFILE FOR THIRD PARTIES

VIEW YOUR VENDOR'S PROFILE IN THE THIRDPARTYTRUST PLATFORM

Step by Step guide to create your ThirdPartyTrust user and to add additional users.

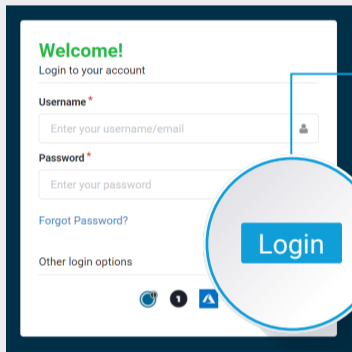
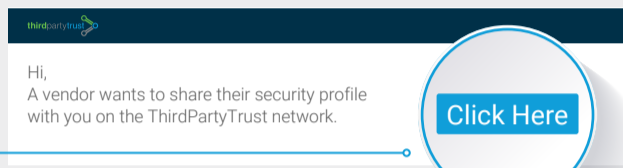
Viewing a vendor profile

01.

CHECK YOUR INBOX

and look for an email from support@thirdpartytrust.com.

CLICK HERE TO LOG IN



02.

LOG IN

to access the ThirdPartyTrust platform using your email and temporary password.



03.

APPROVE THE INVITE

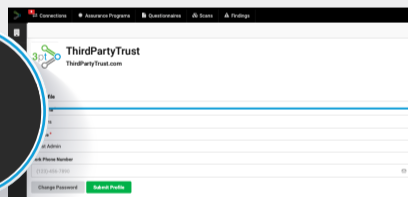
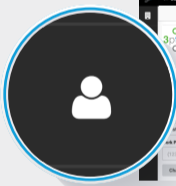
to view the security profile shared with you.

Changing your password

01.

CHANGE YOUR PASSWORD

clicking on the "user" icon on the left menu bar.



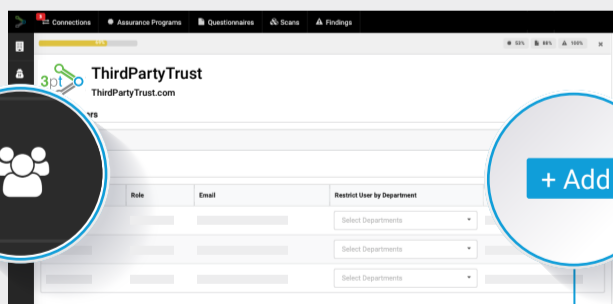
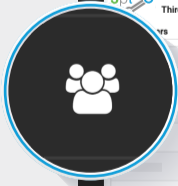
REMEMBER TO USE THIS PASSWORD NEXT TIME YOU LOG IN

Adding additional users

01.

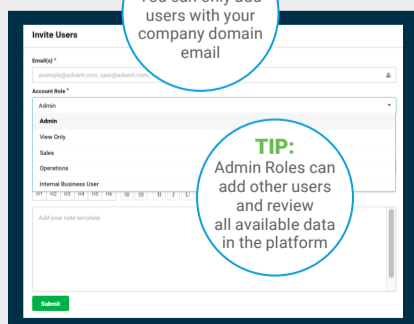
ADD NEW USERS

click on the "user management" icon on the left menu bar.



TIP: You can only add users with your company domain email

TIP: Admin Roles can add other users and review all available data in the platform



02.

CLICK ON THE +ADD BUTTON

Complete the invite user form and select the Account Role "Admin" from the dropdown list.



03.

Newly added users will receive an email to register to the ThirdPartyTrust platform.